



Procedures for Nominating and Electing the CAC Chair and Executive

Nominating Procedure

1. Nominations are open for the following positions:
 - Chair
 - Executive (three)
2. Nominations for the above named positions close after the February CAC meeting which will be held on February 28, 2012 at the Calgary Dream Centre. To nominate someone contact Timothy Wild Timothy.wild@calgary.ca or Sean French sean@calgaryhomeless.com
3. The slate of candidates with accompanying bios will be distributed in the first week of March so that Sectors can inform the Sector chair of their choice of candidate(s).

Election Procedure

1. Vote(s) will be conducted by secret ballot
2. If only one person runs for CAC chair or 3 or less run for Executive; the nominee(s) will win by acclamation.
3. Only Sector chairs (or co-chairs) and Executive committee members who are not also Sector chairs have a vote.
4. In the event that both the Sector chair and cochair are unable to attend a vote can be cast by written proxy arranged prior to the meeting with Sean French sean@calgaryhomeless.com.
5. If the current CAC chair is on the ballot, he will declare a conflict and recuse himself for the election procedure. An Executive member who is not on the ballot will assume the chair.
6. The Executive Member who assumes the chair will only have a vote in the event of a tie.
7. If a Sector chair is on the ballot s/he will declare a conflict and recuse herself/himself for the election procedure and the Sector co-chair will cast the Sector ballot
8. The three candidates for Executive positions who receive the highest number of votes will be declared elected.
9. If there is a tie for third, then the candidates with an equal number of third place votes will be placed on a ballot. The candidate receiving the highest number of votes will be declared elected to the Executive Committee.